

Proctor MD Personal Primary Medical Care

Membership Agreement

Thank you for joining our primary care practice! We look forward to partnering with you in your health care. Our goal is to provide a higher level of personalized care for our patients.

Membership Plan Benefits:

- Personalized healthcare
- Minimal waiting time for appointments; same and next day service available (except under unusual circumstances that may be beyond practice control such as physician illness/emergency travel, etc.)
- Easy communication with our office via phone, text, patient portal
- In-office visits, also options for virtual visits. Home visits can be done under certain circumstances
- Assistance in handling medical needs while traveling
- Coordination of care with specialists
- Monitoring and coordination of care if hospitalized > 48 hours
- Focus on lifestyle medicine and access to some health coaching
- Quarterly practice newsletter

Term/Renewal/Membership Fee:

ProctorMD charges a yearly Membership Fee. This membership fee is not for medical care and the reason we continue to bill your insurance as usual. Your share of cost for covered services, which may include your deductible and co-pay, is also collected. The Membership fee covers the enhanced services/benefits listed above and allows us to keep our patient panel limited to a maximum of 400-500 patients.

The annual Membership Fee covers a period of one year (12 months) and is due at the time of enrollment. It will automatically be renewed each year as a charge on the Member's credit card on file with the practice (or in whatever manner your initial fee was paid). A Member does have the ability to terminate or cancel membership at any time. While we value your presence in our practice, you are under no obligation to continue receiving services and you may terminate this Agreement, in writing, upon thirty (30) days' written notice to the Practice. We will prorate and return any portion of the yearly fee that may still remain for the term.

If you choose to discontinue your Membership but later wish to re-enroll, Practice reserves the right to decline re-enrollment or require you pay a re-enrollment fee that is equivalent to the months absent while you were not enrolled (not to exceed 12-months).

Practice also reserves the right to cancel any Membership with or without cause. Circumstances that might constitute "cause": failure to pay fees and charges when they are due; disruptive or abusive behavior to physicians or staff; non-therapeutic relationship. If Practice does elect to cancel Membership Agreement, we will provide Member with 30-days' written notice and cover Member for any urgently needed care or medication refills for that 30-day period.

We prefer Membership Fee be paid on an Annual (once-yearly) basis, but other payment schedules are an option. Please inquire about biannual, quarterly, or monthly payment options.

Electronic health record and electronic communication:

Proctor MD uses the Epic electronic health record (“EHR”). This is the robust EHR used by most of the large health systems in our region (Multicare, CHI, University of Washington). By using Epic, we are able to remain connected to the specialists and services offered by these systems. When becoming a Member in our practice, you are consenting to use the Epic EHR which is a “shared EHR system”. This means authorized users within the Multicare Health system may be able to review clinical information from our office.

Thank you for joining our practice! We truly value your presence and look forward to your being a part of our Proctor MD medical family!

Member acknowledgement and agreement:

By my signature below, I agree to become a member of the Proctor MD medical practice and I agree to the terms outlined in this Membership Agreement.

Signature: _____ Date: _____

Member name: _____